

## 2017-18 SYNERGY TRAINING SCHEDULE

(Please Note: Dates are tentative and subject to change due to District, School and Department Needs)

Training Category	Grade Level or Type	Date	Time
<i>TeacherVUE and Grade Book</i>			
	Elementary (Grades K - 2)	July 18, 2017	8:30 - 11:30 AM
	Elementary (Grades K - 2)	July 19, 2017	1:30 - 4:30 PM
	Elementary (Grades K - 2)	July 25, 2017	8:30 - 11:30 AM
	Elementary (Grades K - 2)	July 26, 2017	1:30 - 4:30 PM
	Elementary (Grades 3 - 5)	July 18, 2017	1:30 - 4:30 PM
	Elementary (Grades 3 - 5)	July 20, 2017	8:30 - 11:30 AM
	Elementary (Grades 3 - 5)	July 25, 2017	1:30 - 4:30 PM
	Elementary (Grades 3 - 5)	July 27, 2017	8:30 - 11:30 AM
	Secondary (Grades 6 - 12)	July 19, 2017	8:30 - 11:30 AM
	Secondary (Grades 6 - 12)	July 20, 2017	1:30 - 4:30 PM
	Secondary (Grades 6 - 12)	July 26, 2017	8:30 - 11:30 AM
	Secondary (Grades 6 - 12)	July 27, 2017	1:30 - 4:30 PM
	Secondary (Grades 6 - 12)	September 5, 2017	4:00 - 5:00 PM
	Secondary (Grades 6 - 12)	September 7, 2017	4:00 - 5:00 PM
	Elementary (Grades K - 2)	October 3, 2017	3:00 - 5:00 PM
	Elementary (Grades 3 - 5)	October 4, 2017	3:00 - 5:00 PM
	Elementary Specials	October 10, 2017	3:00 - 5:00 PM
	Secondary (Grades 6 - 12)	October 12, 2017	4:00 - 5:00 PM
	Secondary (Grades 6 - 12)	October 17, 2017	4:00 - 5:00 PM
	Secondary (Grades 6 - 12)	November 7, 2017	4:00 - 5:00 PM
	Secondary (Grades 6 - 12)	November 9, 2017	4:00 - 5:00 PM
	Elementary (Grades 3 - 5)	December 12, 2017	3:00 - 5:00 PM
	Elementary (Grades K - 2)	December 14, 2017	3:00 - 5:00 PM
	Elementary (Grades K - 2)	December 19, 2017	3:00 - 5:00 PM
	Elementary (Grades 3 - 5)	December 21, 2017	3:00 - 5:00 PM
	Elementary Specials	January 8, 2018	3:00 - 5:00 PM
	Secondary (Grades 6 - 12)	February 6, 2018	4:00 - 5:00 PM
	Secondary (Grades 6 - 12)	February 8, 2018	4:00 - 5:00 PM
	Elementary (Grades 3 - 5)	March 6, 2018	3:00 - 5:00 PM
	Secondary (Grades 6 - 12)	March 7, 2018	4:00 - 5:00 PM
	Elementary (Grades K - 2)	March 8, 2018	3:00 - 5:00 PM
	Elementary (Grades K - 2)	March 13, 2018	3:00 - 5:00 PM
	Secondary (Grades 6 - 12)	March 14, 2018	4:00 - 5:00 PM

	Elementary (Grades 3 - 5)	March 15, 2018	3:00 - 5:00 PM
	Elementary Specials	March 26, 2018	3:00 - 5:00 PM
	Secondary (Grades 6 - 12)	April 10, 2018	4:00 - 5:00 PM
	Secondary (Grades 6 - 12)	April 12, 2018	4:00 - 5:00 PM
	Elementary (Grades K - 2)	May 1, 2018	3:00 - 5:00 PM
	Elementary (Grades 3 - 5)	May 3, 2018	3:00 - 5:00 PM
	Elementary Specials	May 8, 2018	3:00 - 5:00 PM
	Secondary (Grades 6 - 12)	May 9, 2018	4:00 - 5:00 PM
	Elementary (Grades K - 2)	May 10, 2018	3:00 - 5:00 PM
	Elementary (Grades 3 - 5)	May 15, 2018	3:00 - 5:00 PM
	Secondary (Grades 6 - 12)	May 16, 2018	4:00 - 5:00 PM
	Elementary Specials	May 17, 2018	3:00 - 5:00 PM
<b><i>ParentVUE and StudentVUE</i></b>		September 12, 2017	9:00 - 10:30 AM
		February 27, 2018	2:00 - 3:30 PM
<b><i>Query and Reports</i></b>		September 12, 2017	1:30 - 3:30 PM
		February 20, 2018	8:30 - 10:00 AM
<b><i>Student Discipline</i></b>		September 19, 2017	8:30 - 11:30 AM
		September 28, 2017	1:30 - 4:30 PM
		February 13, 2018	1:30 - 4:30 PM
		February 22, 2018	8:30 - 11:30 AM
<b><i>Basic Navigation and Orientation</i></b>		August 22, 2017	8:30 - 11:30 AM
		August 24, 2017	8:30 - 11:30 AM
		October 19, 2017	8:30 - 11:30 AM
		January 16, 2018	8:30 - 11:30 AM
<b><i>Basic Navigation and Orientation for School Administrators</i></b>		September 14, 2018	8:30-11:30 AM or 1:30-4:30 PM
<b><i>Admit and Withdraw</i></b>		August 22, 2017	1:30 - 4:30 PM
		August 24, 2017	1:30 - 4:30 PM
		January 18, 2017	1:30 - 4:30 PM
<b><i>Attendance</i></b>	Elementary School Office Staff	August 29, 2017	8:30 - 10:00 AM

	Secondary School Office Staff	August 31, 2017	8:30 - 10:00 AM
	Elementary School Office Staff	February 15, 2018	1:30 - 3:00 PM
	Secondary School Office Staff	February 15, 2018	8:30 - 10:00 AM
<b>Student Fees</b>		September 26, 2017	8:30 - 10:00 AM
		October 31, 2017	1:30 - 3:00 PM
<b>Student Groups</b>		September 21, 2017	8:30 - 10:00 AM
		November 14, 2017	1:30 - 3:00 PM
		January 9, 2018	1:30 - 3:00 PM
		February 20, 2018	8:30 - 10:00 AM
<b>Secondary Registrars</b>			
	Middle Schools	September 24, 2017	1:30 - 4:30 PM
	High Schools	September 26, 2017	1:30 - 4:30 PM
	Middle Schools	February 20, 2018	1:30 - 4:30 PM
	High Schools	February 22, 2018	1:30 - 4:30 PM
<b>Lockers</b>	Principals and Asst. Principals	November 2, 2017	8:30 - 10:00 AM
	Principals and Asst. Principals	January 11, 2018	1:30 - 3:00 PM
<b>Attendance Letters</b>		September 12, 2017	8:30 - 10:30 AM
		February 15, 2018	1:30 - 3:00 PM
<b>New Year Rollover</b>		January 22 - 31, 2018	ALL DAY
<b>Online Registration</b>		March 27, 2018	8:30 - 11:30 AM
		March 29, 2018	1:30 - 4:30 PM
		April 3, 2018	1:30 - 4:30 PM
		April 5, 2018	8:30 - 11:30 AM
<b>Elementary Master Schedule Builder</b>	Group A	May 29-30, 2018	All Day
	Group B	May 31-June 1, 2018	All Day
	Group C	June 4-5, 2018	All Day