



INTERIM AND REPORT CARD SCHEDULE
2017 – 2018 SCHOOL YEAR
SEMESTER 1
SECONDARY SCHOOLS

1st INTERIM NOTICE – 8/14/2017 – 09/13/2017

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|-----|------------|----------------|---|
| FRI | 09/08/2017 | 8:00 AM | Begin <u>posting</u> D, F, or U grades ONLY |
| TUE | 09/12/2017 | Noon | Last day to post interim grades in Synergy |
| TUE | 09/12/2017 | Noon - 5:00 PM | Registrar Grade Entry Verification |
| WED | 09/13/2017 | 8:00 AM | TSS will Generate Interim Files and upload to Synergy |
| THU | 09/14/2017 | 9:00 AM | School will print interim if requested by parent |

1st REPORT CARD MAILER – 08/14/2017 – 10/17/2017

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|-----|------------|----------------|---|
| WED | 10/18/2017 | 8:00 AM | Begin <u>editing</u> final grades and comments in Synergy |
| MON | 10/23/2017 | Noon | Last day to grades in Synergy |
| MON | 10/23/2017 | Noon - 5:00 PM | Registrar Grade Entry Verification |
| TUE | 10/24/2017 | 8:00 AM | TSS will Generate Report Card Files and upload to Synergy |
| WED | 10/25/2017 | 9:00 AM | School will print Report Cards if requested by parent |

2nd INTERIM NOTICE – 10/18/2017 – 11/19/2017

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|-----|------------|----------------|---|
| THU | 11/09/2017 | 8:00 AM | Begin <u>posting</u> D, F, or U grades ONLY |
| MON | 11/13/2017 | Noon | Last day to post interim grades in Synergy |
| MON | 11/13/2017 | Noon - 5:00 PM | Registrar Grade Entry Verification |
| TUE | 11/14/2017 | 8:00 AM | TSS will Generate Interim Files and upload to Synergy |
| WED | 11/15/2017 | 9:00 AM | School will print interim if requested by parent |

2nd REPORT CARD MAILER – 10/18/2017 – 12/20/2017

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|-----|------------|---------|--|
| WED | 12/20/2017 | 8:00 AM | Begin editing final grades and comments in Synergy |
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*** WINTER BREAK 12/20 – 1/05 ***

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|-----|------------|----------------|---|
| WED | 01/10/2018 | Noon | Last day to post grades in Synergy |
| WED | 01/10/2018 | Noon - 5:00 PM | Registrar Grade Entry Verification |
| THU | 01/11/2018 | 8:00 AM | TSS will Generate Interim Files and upload to Synergy |
| FRI | 01/12/2018 | 9:00 AM | School will print Report Cards if requested by parent |



INTERIM AND REPORT CARD SCHEDULE
 2017 – 2018 SCHOOL YEAR
 SEMESTER 2
 SECONDARY SCHOOLS

3rd INTERIM NOTICE – 01/08/2018 – 02/12/2018

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|-----|------------|----------------|---|
| THU | 02/08/2018 | 8:00 AM | Begin <u>posting</u> D, F, or U grades ONLY |
| MON | 02/12/2018 | Noon | Last day to post interim grades in Synergy |
| MON | 02/12/2018 | Noon - 5:00 PM | Registrar Grade Entry Verification |
| TUE | 02/14/2018 | 8:00 AM | TSS will Generate Interim Files and upload to Synergy |
| WED | 02/14/2018 | 9:00 AM | School will print interim if requested by parent |

3rd REPORT CARD MAILER – 01/08/2018 – 03/13/2018

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| WED | 03/14/2018 | 8:00 AM | Begin editing final grades and comments in Synergy |
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*** SPRING BREAK 3/19 – 3/23 ***

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| TUE | 03/27/2018 | Noon | Last day to post grades in Synergy |
| TUE | 03/27/2018 | Noon - 5:00 PM | Registrar Grade Entry Verification |
| WED | 03/28/2018 | 8:00 AM | TSS will Generate Interim Files and upload to Synergy |
| THU | 03/29/2018 | 9:00 AM | School will print Report Cards if requested by parent |

4th INTERIM NOTICE – 03/14/2018 – 04/18/2018

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|-----|------------|----------------|---|
| THU | 04/12/2018 | 8:00 AM | Begin <u>posting</u> D, F, or U grades ONLY |
| WED | 04/18/2018 | Noon | Last day to post interim grades in Synergy |
| WED | 04/18/2018 | Noon - 5:00 PM | Registrar Grade Entry Verification |
| THU | 04/19/2018 | 8:00 AM | TSS will Generate Interim Files and upload to Synergy |
| FRI | 04/20/2018 | 9:00 AM | School will print interim if requested by parent |

4th REPORT CARD MAILER – 03/14/2018 – 05/25/2018

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|-----|------------|----------------|---|
| MON | 05/14/2018 | 8:00 AM | Begin editing final grades & comments in Synergy <u>for SENIORS</u> |
| FRI | 05/18/2018 | Midnight | Last day to post grades in Synergy <u>for SENIORS</u> |
| MON | 05/21/2018 | 8:00 AM | Begin editing final grades and comments in Synergy |
| FRI | 05/25/2018 | 2:00 PM | Last day to post grades in Synergy |
| FRI | 05/25/2018 | 2:00 – 5:00 PM | Registrar Grade Entry Verification |
| WED | 05/30/2018 | 8:00 AM | TSS will Generate Interim Files and upload to Synergy |
| THU | 05/31/2018 | 9:00 AM | School will print Report Cards if requested by parent |