

Regulation JEB

Las Cruces Public Schools

Related Entries: Policy JEB
Responsible Office: Associate Superintendent for Instruction

AGE OF ENROLLMENT

I. PURPOSE

To implement the policy of the Board of Education insuring that all Las Cruces Public Schools comply with state laws governing the age of enrollment for students.

II. PROCESS

- A. Pre-kindergarten: Children receiving special education services pursuant to state regulations, may be admitted to a pre-kindergarten program in the public schools, and must be at least three years of age at any time during the school year which they enroll.
- B. Kindergarten: children admitted to the kindergarten program in the public schools must be at least five years old prior to 12:01 a.m. on September 1 of the year of enrollment.
- C. First Grade: Children admitted to a first grade program in the public schools must be at least six years old prior to 12:01 a.m. on September 1 of the year of enrollment, or
 1. beginning with the 2006-2007 school year, children that will be six years of age after 12:00 a.m. on September 1 of the year of enrollment may enroll in first grade if one of the following criteria is met:
 - a. successful completion of a year of New Mexico Public Education Department accredited public or private kindergarten; or
 - b. transfer from an New Mexico Public Education Department accredited public or private school first grade program.
- D. Present proof of student's date of birth to meet the age requirements *Policy JEB Age of Enrollment* (22-8-2 Section M, NMSA 1978); acceptable documents are birth certificate, physician's records, passport/visa, or previous school record.
 1. Present up-to-date immunization records or evidence they are in compliance with immunization requirements under New Mexico Administrative Code (7 NMAC 5.2) (*see Regulation JLCB-RA - Immunization of Students*).
 - a. Present evidence of home address to determine home attendance zone;
 - b. Homeowner – acceptable document is current property tax bill or a current utility bill Renter – acceptable document is current rental lease; if lease is more than 1 (one) year old, copy of lease and current utility bill

- c. Shared Housing – acceptable documents are a copy of current property tax bill of homeowner with whom student and parent are living or a copy of rental lease (if lease is over 1 year old, copy of lease and current utility bill) of renter with whom student and parent are living; and
- d. At least two supporting documents.

History: New Regulation

Legal Reference: NMSA 22-8-2

A handwritten signature in black ink, appearing to be 'S. A. J.', written in a cursive style.

Associate Superintendent for Instruction

August 14, 2009

Date Approved