



## INFORMAL EVALUATION TOOL FOR CLASSROOM OBSERVATION

Teacher: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_ School Site: \_\_\_\_\_

AREAS OF OBSERVATION FOCUS												
Teacher				Student				Outcomes				
Prepares	Level	Manages	Level	Understands	Level	Work	Level	Resources Are Provided	Level	Room Demonstrates	Level	
Lesson plans well prepared		Student activity		Directions and assignments		On planned studies		For varied ability		Space effectively used		
Has knowledge of content		Student behavior and focuses attention		Shows responsibility and completes work as expected		With varied materials		In diversity		Specified learning area		
Shows insight on individual student needs		Noise level (appropriate for activity)			On different levels		Equitably		For varied learning styles: Oral		Materials readily available	
		Communicates accurately and effectively			In different areas							
Assesses lesson/understanding		Creates atmosphere conducive to learning		Demonstrates involvement in class		Speak freely and softly		Visual		Student work displayed		
			Tactile									
Creates environment of respect with rapport/caring (tone of voice/body language)		Encourages critical thinking skills		Shows self-discipline		Move freely and orderly		With organization		Neatness/order		
		Communicates objectives of the lesson										
Provides feedback to students		Praises students for appropriate behavior									Neatly	

Subject area of observation	Additional Comments	Areas of Concerns