



MINUTES

Las Cruces Public Schools Board of Education Regular Meeting

Tuesday, August 19, 2014 • 6:30 p.m.
LCPS Administration Building Board Room • Televised by LCPS.TV

I. INTRODUCTION

A. *Call to Order*

President Dr. Bonnie Votaw called the meeting to order at 6:30 p.m.

B. *Roll Call*

Roll call was taken by Mr. Chuck Davis. Those present:

- Dr. Bonnie Votaw, President
- Mrs. Barbara Hall, Vice President
- Mr. Chuck Davis, Secretary
- Dr. Connie Phillips, Member
- Sra. Maria Flores, Member

Superintendent Stan Rounds was not in attendance. In his place, was Deputy Superintendent Dr. Steven Sanchez.

C. *Pledge of Allegiance*

President Dr. Votaw led the audience in the Pledge of Allegiance

D. *Approval of Minutes*

A motion was made by Mr. Chuck Davis and seconded by Ms. Barbara Hall to approve the minutes of the June 26, 2014 Regular Board Meeting, July 2, 2014 Board Retreat and the August 12, 2014 Special Meeting. Sra. Maria Flores abstained from the vote. The motion passed.

E. *Approval of Agenda*

Sra. Maria Flores requested the Board vote on Item V.A. 3. Vendor Payments separately.

A motion was made by Sra. Maria Flores and seconded by Mrs. Barbara Hall to amend the agenda. The motion passed unanimously. A motion was made by Mr. Chuck Davis and seconded by Dr. Connie Phillips to approve the agenda as amended. The motion passed unanimously.

F. *Approval of Consent Agenda Items*

A motion was made by Mr. Chuck Davis and seconded by Dr. Connie Phillips to approve consent agenda items V.A.1. Approval of Bids; V. A. 2. Approval of Property Dispositions; V.A. 4. Approval of Budget Adjustments; V. B. 1. Approval of Student Out of State Travel; V. C. 1. Approval of LCPS Nutrition Services and Doña Ana County Head Start Agreement for School Year 2014-15; V. C. 2. Approval of LCPS Nutrition Services and La Academia de Dolores Huerta Agreement for School Year 2014-15; V. C. 3. Approval of LCPS Nutrition Services and NMSU School for Young Children Agreement for School Year 2014-15; V. C. 4. Approval of LCPS Nutrition Services and Holy Cross Agreement for School Year 2014-15; V. C. 5. Approval of Ancillary Agreement for School Year 2014-15; V. C. 6. Approval of Fleet Service Agreement for School Year 2014-15; and VI. A. 1. Adoption of 2014 Open Meetings Act Resolution. The motion passed unanimously.

II. RECOGNITIONS

A. *2015 Teacher of the Year*

Deputy Superintendent Dr. Steven Sanchez recognized the 2015 Teacher of the Year, Mindy Tapia; First Runner Up, Rachel Knight; Second Runner Up, Ann Marie Gardner; and Finalist, Melly Locke. Awards were given by Superintendent Rounds, Board President Dr. Bonnie Votaw, and Dr. Thea Hand, Coordinator of Staff Development.

III. PUBLIC INPUT

A. *Non-agenda items*

None.

B. *Agenda items*

None.

Dr. Steven Sanchez, Deputy Superintendent, shared with the Board and the audience that the Superintendent was absent from the meeting due to a crisis earlier in the evening regarding an injury of a student at Picacho Middle School. Dr. Sanchez stated that Superintendent Rounds was at the hospital with the family.

IV. SUPERINTENDENT'S REPORT

1. *Introduction of New Principals/Assistant Principals*

Dr. Steven Sanchez, Deputy Superintendent, announced and introduced the new principals and assistant principals throughout the District for the 2014-15 school year.

2. *Update on Doña Ana County Commission's Spaceport Resolution*

Dr. Steven Sanchez, Deputy Superintendent, spoke on the Dona Ana County Commission's Spaceport work session held today. The pending resolution to transfer 60% of funds utilized by public schools to NMSU was discussed. He stated that Superintendent Rounds was in attendance along with President Dr. Votaw who spoke at the work session. Dr. Votaw spoke regarding the funding and how it is distributed now versus how the resolution states its distribution. Dr. Sanchez stated updates will be provided to the board through the weekly as information is received.

3. *Update on School Enrollments and Staffing*

Deputy Superintendent Dr. Sanchez provided to the Board an update on class enrollment size by school and grade level, as well as staffing.

Sra. Flores shared her thoughts with regard to an additional kindergarten class needed at East Picacho Elementary due to enrollment size. Mr. Davis asked for an updated count on class enrollments. Deputy Superintendent, Dr. Sanchez stated that updates on class enrollments are received weekly and discussed with the Superintendent in regards to obtaining additional staff.

Final enrollment and staff numbers will be provided to the Board after Labor Day. Sra. Flores asked how many new positions are currently available and Dr. Marrufo shared the current openings throughout the District with the Board.

Dr. Sanchez asked for a personal point of privilege and shared with the Board a memo received today from the Public Education Department advising it will pay for interim assessments for the 2014-15 school year. A discussion ensued with regard to the use of alternatives and use in grades for bilingual students. President Dr. Votaw suggested sharing with fourth and fifth grade teachers. Dr. Sanchez will find out the timelines for when decisions need to be made.

4. *Certified/Classified Report*

Mr. Chuck Davis asked if the District is receiving inquiries on the vacant positions available. Dr. Elizabeth Marrufo, Associate Superintendent of Human Resource Development shared that qualifications are difficult to meet with candidates. Sra. Flores shared her concern with regard to the amount of resignations received by District staff members. Dr. Marrufo responded that the amount of resignations received is normal. Dr. Marrufo will report to the Board on the number of resignations received and the reasons for them at a future board meeting. There were no further comments.

5. *Update on Turnaround Initiatives*

Principals Julio Martinez and Christa Vaudrey spoke regarding their experience at the University of Virginia Conference held this summer. In addition, they stated that the Principals Pursuing Excellence Program was a very intense, meaningful experience. The skills and tools they received are used daily in Turnaround schools. Mrs. Andrea Fletcher, Associate Superintendent of Turnaround Initiatives, spoke regarding the PARCC assessment. Two teachers from Conlee

Elementary School shared their experiences regarding RIGOR in comparison to PARCC and Vista Middle School teachers shared their experiences regarding interim assessments.

Dr. Sanchez recognized students in the audience from Arrowhead Park Early College High school.

Superintendent Rounds joined the meeting at 7:33 p.m. Superintendent Rounds shared that he activated the Crisis Team earlier in the evening with regard to a lightning strike incident that struck three students and one coach at Picacho Middle School. He shared that all victims were in stable condition with one student was transported to the trauma center in El Paso, Texas. Superintendent Rounds thanked the staff at Picacho Middle School for their on-site work and for their support at the hospital with the families.

V. OTHER REPORTS

A. *Finance: Items #1, #2, and #4 were on consent* and approved earlier in the meeting.*

3. *Vendor Payments*

Mr. Terry Dean, Associate Superintendent of Finance & Technology, shared with the Board the District's payments to vendors and recommended approval. Sra. Flores stated that she asked that vendor payments be reduced; yet was paid in July in the amount of \$10,000.00 to the Las Cruces Chamber of Commerce ("Chamber"). Superintendent Rounds stated that Mrs. Leslie Cervantes, Chief of Staff, is meeting with both MVEDA and the Chamber and will have a more in depth itemization for the Board's review. He stated that as funds were budgeted for this purpose and not stricken by board in the approval of the LCPS budget, payment was made.

A motion was made by Mr. Chuck Davis and seconded by Dr. Connie Phillips to approve the vendor payments. A roll call vote was taken. Mr. Davis-aye; Dr. Votaw-aye; Sra. Flores-nay; Mrs. Hall-aye; and Dr. Phillips-aye. The motion passed.

5. *Fourth Quarter Reports for LCPS and Las Montañas Charter High School*

Superintendent Rounds asked for an excusal to tend to the crisis stated earlier in the evening.

Mr. Terry Dean, Associate Superintendent of Finance & Technology, reported to the Board in regards to the cash report for Las Cruces Public Schools and Las Montañas Charter High School Charter. He stated that as of June 30, 2014, the district reports a cash balance of \$8,272,278.75; a reduction of \$4,877,544 from the previous year. The report also reflects a receivable of \$6.8 million in the 24000 funds; total expenditures for the district were \$260,851,344.77 and the operational fund comprises 68% of the total expenditures. He also stated that all fund and functions are within the approved budget authority. Las Montañas Charter High School's cash report reflects a cash balance in the operational fund of \$468,522.27. The Charter received \$2,534,986.51 in revenue during the fiscal year. He stated the report appears to be correct and all funds are in balance. There were no areas of concern.

A discussion ensued regarding updates on the reports after all salaries are encumbered and if the use of cash reserve is in place; and Sra. Flores stated her concern with the District's extra expenditures.

Mr. Dean also shared with the Board that as of July 1, 2014, La Academia Dolores Huerta is a state charter school. The District is currently trying to obtain its year-end report as of June 30, 2014. He stated that the District will be penalized for the untimely report by La Academia; however, the Public Education Department is aware of the delay and the District's efforts to obtain the report.

A. *Instruction: Item #1 was on consent* and approved earlier in the meeting.*

2. *Approval of 2014-15 School Year Title IX Assurance for Secondary Schools*

Joy Walkey, requested approval from the Board of the 2014-15 School Year Title IX Assurance for Secondary Schools for Athletics. Pursuant to the School Athletics Equity Act, §22-31-5, NMSA 1978, public schools who offer athletic programs or have student who participate in athletic programs are required to obtain Board approval of compliance with Title IX no later than August 31st of each year.

A motion was made by Mr. Chuck Davis and seconded by Dr. Connie Phillips to approve the SY 2014-15 IDEA – B Application. The motion passed unanimously.

3. *Head Start Self-Assessment Report for 2013-14 School Year*
Dr. Maria Artiaga, Head Start Coordinator, shared the 2013-14 School Year Head Start Self-Assessment Report which outlines the program’s effectiveness and progress. The report assures accountability, performance, and appropriate financial management. The report will be brought back before the Board at a future Board meeting for approval. Classes begin August 20, 2014.
 4. *Progress Report on Head Start*
Dr. Maria Artiaga, Head Start Coordinator, provided a progress report to the Board. She stated that a grant was received on July 7, 2014 for a period of five years. There are currently 413 children served at eleven school sites. Hatch Valley Public Schools is no longer a delegate agency. School transition meetings were held today and parents were invited to meet the teachers and to get to know the school environment. Head Start staff consists of 19 available positions; 16 of those positions have been filled. Dr. Artiaga also stated that a Certification of Compliance will need to be signed by the Board within 15 calendar days.
 5. *LCPS Professional Development Plan for 2014-15 School Year*
Dr. Thea Hand, Coordinator of Staff Development, distributed a hand out to the board consisting of timelines for professional development. She shared with the Board that data is analyzed after each professional development session. A discussion then ensued regarding the five critical levels of information: participant reaction, participant learning, organization support/change, participant’s use of new knowledge and skills, and student learning outcomes. Dr. Votaw requested to be invited to a data meeting regarding professional development.
- B. *Operations: Item Nos. #1, #2, #3, #4, #5, and #6 were on consent* and approved earlier in the meeting.*
6. *Construction Projects Report*
Mr. Dane Kennon, Associate Superintendent of Operations, spoke regarding furniture received. There were no comments.

VI. BOARD ITEMS

- A. *Old Business: Item #1 was on consent* and approved earlier in the meeting.*
2. *Discussion of 2015 NMSBA Resolutions*
President Dr. Votaw stated the 2015 Call for Resolutions deadline is September 17, 2014. Copies of the 2014 resolutions and 2015 proposed resolutions are in each board member’s folder. The Board will discuss the proposed resolutions at the September 2, 2014 Work Session and the resolutions will be voted on at the September 16, 2014 Regular Board meeting. A discussion ensued regarding the Three Tier Salary resolution in adding diagnosticians and Speech and Language Pathologists. Superintendent Rounds stated that most of those types of positions are contracted but could be added to the resolution. Dr. Sanchez suggested that the Board submit their suggestions to the proposed resolutions to Leslie Cervantes, Chief of Staff.
3. *First Reading of Policy JLC Student Health Services*
Mrs. Ellen Williams, Director of Health Services, brought before the Board the first reading of Policy JLC Student Health Services which was last approved in 2006. The updated policy is in compliance with state statute. Dr. Votaw asked with regard to the health curriculum component not being in policy. Mrs. Williams stated that health services not part of the development of the curriculum; it is different, although supported. Dr. Sanchez stated that the reference in curriculum for support will be adjusted for the second reading.

VII. BOARD MEMBER REPORTS

Sra. Flores attended the Finance Committee Meeting; President Dr. Votaw and Mrs. Hall attended a bus tour of select schools; Mrs. Hall also visited Fairacres Elementary School and stated the LCPS Foundation will have a retreat next Monday, August 25, 2014.

VIII. UPCOMNG EVENTS

- A. *Calendar of Events*
President Dr. Votaw shared with the Board that a calendar of events was placed in each board member’s folder for their review.

IX. ADJOURNMENT

A motion was made by Mr. Chuck Davis and seconded by Mrs. Barbara Hall to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 8:30 p.m.

Board President

Board Secretary

Minutes taken by Tina Gonzalez.