



MINUTES
Las Cruces Board of Education
Regular Meeting

Tuesday, May 21, 2013 • 6:30 p.m.

LCPS Administration Building Board Room • Televised on LCPS.TV

I. INTRODUCTION

A. Call to Order

Dr. Connie Phillips called the meeting to order at 6:32 p.m.

B. Roll Call

Roll call was taken by Board Secretary Chuck Davis:

- Dr. Connie Phillips, President -present
- Señora Maria Flores, Vice President -present
- Mr. Chuck Davis, Secretary - present
- Mrs. Barbara Hall, Member -present
- Dr. Bonnie Votaw, Member - present

Superintendent Stan Rounds was also in attendance.

C. Pledge of Allegiance

Dr. Phillips led the Pledge of Allegiance.

D. Performance by Camino Real Middle School Orchestra

Superintendent Rounds welcomed the Camino Real School Orchestra. Under the direction of Theresa Savage, the group performed The Russian Sailor's Dance by Reinhold Gliere, arranged by Michael Allen.

E. Approval of Minutes

President Phillips entertained a motion to approve the minutes of the April 16, 2013, Regular Board meeting; the April 17, 2013, Retreat; and the April 23, 2013, Special Board Meeting. A motion to approve all minutes was made by Dr. Votaw and was seconded by Mrs. Hall. The motion was approved. Per Mr. Davis' request, it will be determined whether he was absent at any of the aforementioned meetings.

F. Approval of Agenda

Dr. Phillips said the administration has requested that an additional BAR be added to the agenda as item V.A.8. A motion was made by Mr. Davis and seconded by Dr. Votaw to approve the agenda, as amended. The motion passed unanimously.

*G. Approval of Consent Agenda Items**

Dr. Phillips called for approval of the consent agenda items: V.A.1 - Approval of budget increases/adjustments; V.A.2 - Approval of cash transfers; V.A.3 - Approval

of bids; V.A.4 - Approval of property disposition; V.A.5 - Approval of bills; V.B.1 - Approval of student out-of-state travel; V.B.2- Approval of 2013/14 Bilingual and Title III Application; V.B.3 – Approval of 2013/14 Amended IDEA-B Application; VI.B.1 – Second reading and approval of Policy BEB Special or Emergency Board Meetings; VI.B.2 – Second reading and approval of Policy BEDA Notice of Board Meetings; VI.B.3 – Approval of Resolution to Support Nutrition and Physical Activity.

Mr. Davis asked that item VI.B.2 - Policy BEDA - be amended to read that the notices of meetings also be placed on the district website. Inclusive of Mr. Davis' suggestion, Dr. Votaw made a motion to approve the consent agenda items, as amended. Sra. Flores seconded the motion. The motion was approved unanimously.

II. PUBLIC INPUT

Dr. Phillips reminded the large audience that it is the Board's practice not to respond to or take action on statements made during public input. And, comments during public input will be limited to three minutes.

A. *non-agenda items:*

Bill McCamley, State Representative for District 33, provided a brief update on the previous Legislative Session and remarked that some initiatives didn't receive the Governor's approval. He warned the Board to expect a financial deficit in state funding in the coming years — in the ten's of millions. He said 44% of the state budget is directed toward public education; therefore, the Legislature will be addressing financial issues.

B. *agenda items:*

Due to numerous requests to speak under public input regarding Las Montañas Charter High School (LMCHS), audience members selected spokesmen from among themselves, representing the community, staff, students, and parents. They were allotted three minutes each to address the Board.

Community member and LMCHS Board Member Nicole Fuchs said she's been involved in conversations over last several weeks about Las Montañas High School — a different school with exceptional staff, guided by a strong leader with a vision.

Pablo Martinez, LULAC representative, said he is concerned of the high number of Hispanic dropouts. Las Montañas High is another choice for students who need an alternative.

Parent Anne Lowry spoke about her two children who graduated from LMCHS and are in college. She said the school caters to a variety of students, some who don't always fit in the box. She described LMCHS as also meeting kids' social needs and supporting their individual gifts.

Juanita Ortega, parent, also has three LMCHS graduates, said it's a venue for struggling children. This is an outlet they need to become great citizens.

Rick Rios, staff consultant at Las Montañas, said educators worry about quantitative data. Tonight, he said the School Board will also consider qualitative data. Regarding the Dec. 16, 2011 letter sent to Las Montañas regarding the conditions for renewal, he said a plan was submitted and the model was presented at yesterday's LCPS School Board work session. Mr. Rios indicated time is needed for implementation and that data is not yet available.

Myles Ingram, a second-year sophomore, used to be enrolled in another high school but wasn't earning credits. He then chose to attend LMCHS where he felt part of a group. His education is now on track. He then read a speech on behalf of student Josephina Padilla, who had stopped going to school until she was introduced to LMCHS. Recently, she was awarded a DACC scholarship and she asked the Board not to shut down the school.

Student Justice Au said the students are defending their rights to stay at their school of choice. She also read a statement by fellow student Ana Muñoz, who said she likes the school's small environment and that one-on-one time with teachers is available in a small school.

Jazmine Gaylin, student, read a statement on behalf of senior Emily Green, who just graduated. She asked to keep LMCHS open and said the problems at Las Montañas cannot be fixed in a few months. A statement from Angelica Alvarado, formerly of Mayfield, said she didn't do well in math until the staff at LMCHS pushed her to do her best. Every week she received progress reports and she asked the Board not to close the school.

Donald Pepion, community member and NMSU professor, asked the Board to look deep into their hearts to continue operating the school. He said the LMCHS students will get lost in larger schools.

Dr. Phillips thanked public for giving input.

III. RECOGNITIONS

A. *2012/13 LCPS Bilingual Teacher of the Year, Outstanding Bilingual Educational Assistant and Outstanding Bilingual Graduating Seniors*

Mr. Rounds introduced two award-winning educators: • Patricia Bischof is the 2013 Bilingual Teacher of the Year. She began her career with LCPS in 2004 at Picacho Middle School where she taught Spanish Language Arts and Science. She is currently a science teacher at Centennial High. • Betty Araiza is the 2013 Bilingual Educational Assistant of the Year. In 2001 Betty was hired as a bilingual educational assistant at Las Cruces High School and has remained there ever since. Both women were given a round of applause.

Mr. Rounds then recognized six graduates who participated in the bilingual education program and excelled in their studies: Mayfield High School - Belkis Jaquez and Isaac Nuñez; Las Cruces High - Lupita Martínez and Erick Terrazas; Oñate High - Alma Vargas and Leonardo Hernández-Mares. They received a round of applause.

B. *New Mexico School Boards Association Excellence for Student Achievement Award*

Superintendent Rounds presented the New Mexico School Boards Association Excellence for Student Achievement Award to Comcast. Accepting the award was John Christopher, Vice President & General Manager for Southern New Mexico. Mr. Rounds said this spring marked the sixth anniversary of the partnership between Comcast and the Las Cruces Public Schools for Comcast Cares Day. The event has benefitted seven LCPS schools: Zia Middle, Mesilla Park Elementary, East Picacho Elementary, Alameda Elementary, MacArthur Elementary, Doña Ana Elementary, and Mesilla Valley Training Center. With hundreds of volunteers, the schools are beautified. The costs have been minimal to the district with the majority of the expenses covered by Comcast and community donations. Comcast Foundation also makes a cash gift to the LCPS Foundation based on the number of volunteers participating in the event. The Foundation splits the donation with the participating schools; the gifts have totaled more than \$75,000 over the last five events.

C. Green Zia Environmental Leadership Award

LCPS Energy Specialists Sean Barham and Jim Mulhauser presented the Green Zia Environmental Leadership Award to Dr. Phillips and the School Board. Mr. Barham said LCPS is now a bronze level recipient of the initiative, which reflects the district's commitment to energy savings. LCPS is the first public school system to receive the award. He said next year the district will apply for the silver or gold level.

D. Outstanding Energy Conservation Award

Energy Specialist Jim Mulhauser, who has co-administered the district's energy savings program over the past three years, reported there has been \$2.7 million in cost avoidance, i.e., energy savings. He presented the district traveling trophies to four school locations which have had the greatest increase in cost avoidance from 2011/12 to 2012/13: elementary schools - B.T. Washington Elementary; middle schools - Picacho Middle School; high schools - Mayfield High; and a support building - Physical Plant Department.

E. Arrowhead Park Early College High School Samsung Solve for Tomorrow Contest

Mr. Rounds recognized 16 students from Arrowhead Park Early College High School who recently won \$100,000 in technology for their school. Principal Jennifer Amis was also congratulated. The Samsung Solve for Tomorrow Contest required students to research and propose a solution to an environmental issue. The students described how they researched local rain and water levels and examined how severe drought affects our community. Students also created a two-minute video showcasing their solution, which they showed to the School Board. The contest had 1,600 applicants nationwide; APECHS was named one of five grand prize winners. Four students and two teachers also received an all-expense paid trip to Washington D.C. to attend the awards ceremony. All students also won a Samsung Galaxy notepad.

F. Spring Sports Champions:

Superintendent Rounds said it's that time of year when the district and Board recognize spring sports state champions. The following students and teams were recognized:

- The Mayfield High School girls' tennis team won the doubles state title. Champions Brooke Coffeen and Kelli Duran posted a 13-0 record during District and State play to win the Doubles Championship. Head coach Judy Harlas was also recognized.

- Kacee Ramos of Mayfield High School is the Class 5A Girls' 100-meter State Champion. Kacee, the Senior Class President, graduated last Saturday in the top 10 percent of her class. Her head track coach, Alfred Rue, was congratulated.
- Leiyona Young, of Oñate High is the Class 5A Triple Jump State Champion; she also set a new school record with a jump of 36', 6.5". She is a team captain and a four-year letterman in track. Oñate's head track coach, David Nunez, joined her in a photograph.
- The 2013 State 5-A Golf Team Champions are from Oñate High School, which finished 2nd at State last year and set their sights to win the state title this year. The team consists of sophomore, Adam Porras, and seniors Brett Bond, Bryan Marshall, Isaac Merry and Marcus Cordova. The team and Head Coach Eric Luschei received a round of applause.
- An individual 2013 5A Golf State Champion, Davis Chung, was congratulated. Davis started competitive golf at age six. Last year, as a freshman, Davis was the district 3-5A individual champion and state runner-up. This year, Davis became one of the youngest state champions ever by winning the state championship at the age of 15. He accomplished this by shooting a 73 on day one and shooting a four-under-par 68 on day two. Head Coach Miguel Cruz joined Davis for a photograph.
- The 2013 5A State Softball Champions are from Las Cruces High School. 2013 was the first year the LCHS Softball team won the Southern NM Invitational here in Las Cruces. The Bulldawgs rolled through District 3-5A undefeated, 12-0. The team was then the top seed in the 5A State Tournament and ended with a 30-1 record. It was Las Cruces High School's and the City's first-ever softball state championship. Congratulations were also bestowed to Guillermo Garcia, head coach.

IV. SUPERINTENDENT'S REPORT

- A. *Review and approval of Las Montañas Charter High School charter renewal*
- Superintendent Rounds said a year ago, Las Montañas Charter High School (LMCHS) came up for renewal. After reviewing academic performance, dropout rates, and fiscal management, and after an instructional audit, it was recommended that the charter not be renewed for five years. It was determined that the charter be given another year, with specific conditions to be met. A year passed and the conditions were not met, which brings the issue to tonight.

He said Principal Richard Robinson has a heart for kids and is committed personally, as is his staff. The school has been visited by LCPS administration several times. When the LCPS Board gave LMCHS another year, it gave specific requirements to meet. Mr. Rounds said it hasn't happened, with more than half of the issues unmet. Making the matter worse was a fiscal audit, by an independent auditor, who gave a qualified audit opinion – meaning substantive mismanagement of funds. He now struggles with the recommendation on whether the Board should renew the charter. The school's data has been reviewed extensively: student performance has fallen over the last three years and management of the school's budget has not turned around.

At yesterday's Board work session, an educational plan was presented. Mr. Rounds said although it is a good faith effort, it is one year too late. Therefore, he recommended that the Board not approve renewal of the charter.

Dr. Phillips then announced she will have to recuse herself on the vote for this issue and didn't want it to be perceived that she has a conflict of interest.

Dr. Votaw said there's validity to both sides of the issue, which makes this a difficult decision. A year ago, the Board had promises from LMCHS of doing better. Since then, there have been ongoing audit difficulties, some of which are very serious. She pointed out her extreme concern with the Las Cruces district confronted with the possibility of its own audit findings, due to Las Montañas. Now, the charter is before the Board with more promises.

Dr. Votaw followed with passionate comments directed toward the school's administrators, staff, parents and students. She told them to confront the accountability and she solicited promises from everyone, not just Mr. Robinson. She asked how many are willing to make the school succeed and she asked to hear how they will demonstrate that promise.

Among the comments she heard included: students will graduate and return to the school to help with its success; the school will apply for a state charter; a LULAC representative said he will monitor the school's progress; Las Montañas Board member Fuchs said more attention would be paid to the finances; a student said she would help her sibling get back on track academically; Board member Michele Key said it was time for her personally to step up and make a deeper commitment; a student promised to go to school on time.

Dr. Votaw concluded by saying the school needs to capture the promises and deliver on the model they've presented.

Sra. Flores thanked those who spoke and said those attending tonight means a great deal. She said she support their efforts. Sra. Flores then made a motion to renew Las Montañas Charter High School's charter for one year. The motion was seconded by Dr. Votaw, who amended the motion to state that the contingencies for renewal have yet to be defined.

Mr. Rounds described that in a Texas model, an independent special master is appointed by the Superintendent to ensure accountability. Per the Board's direction, he could bring the Board a plan on how to address the failure points in the academic and financial audits.

Mrs. Hall Barbara said she appreciated the audience comments. If the school has a special master, she would support another year for the charter. Mr. Davis also said he appreciates the school's mission and that to ensure we are meeting state standards, a good compromise is to have a special master.

Mr. Rounds said in Texas, the special master is a cost to the district, but here, it could be paid by the charter school, which could be negotiated, along with the facility's lease. He said the Board could vote on the matter with the contingencies he has

mentioned. Then, administrators from the school and the district would work out a joint resolution to be approved at the June 4 Board meeting.

An amended motion was already on the floor. A roll call vote was as follows: Mrs. Hall – yes; Sra. Flores – yes; Dr. Votaw – yes; Mr. Davis – yes; Dr. Phillips – abstain. The motion passed 4-0-1.

Superintendent Rounds said he would meet with Mr. Robinson tomorrow to discuss the contingencies. The joint resolution, with legal standing and that will not be debatable, would then be acted on by the LCPS and LMCHS boards. The school's budget would be voted on separately from the joint resolution.

Sra. Flores asked that the cost for the special master be split between LCPS and LMCHS.

Principal Robinson thanked the board for its consideration. Additionally, he stated he is in total agreement that the Board, parents, staff and students have responsibility for the school. The discussion ended with a standing ovation.

B. Certified/Classified Employee Report

No comments were made.

C. Discussion of the 2014 Graduation Options

Mr. Rounds said via video-conferencing, for the first time ever, several graduating athletes participated in commencement ceremonies from Albuquerque. He congratulated the IT team who made arrangements. In 2014, a conflict with state athletic tournaments and graduations will again be a problem.

Regarding the 2014 graduations, the Superintendent presented 179 comments from parents, community and staff as to which option is favored. The most-preferred option is having graduation ceremonies on separate nights, Monday through Thursday.

Dr. Votaw asked whether that option requires the events to be at the Pan American Center. The Superintendent said because the turf issue is unknown at this time, the Field of Dreams cannot be committed. However, the budget has been set-aside for the Pan Am, albeit, having four ceremonies on different nights doubles the costs for rehearsals and ceremonies. When the Board acts on graduation dates, it will be only for 2014. Mr. Rounds said the calendar (and graduation dates) is established yearly. Dr. Phillips said the Board will vote on June 18, 2013.

D. Head Start Meal Reports

No comments were made.

V. OTHER REPORTS

A. Finance

Items #1, #2, #3, #4, #5 – all on consent

6. *Third Quarterly Reports for LCPS, La Academia Dolores Huerta Charter School and Las Montañas Charter High School*

Terry Dean, associate superintendent for finances, said the district had \$183 million in expenditures through the third quarter of the fiscal year; there is a total of \$74.5 million in cash balance for all funds. The transportation fund is in an expected deficit of \$852,000. Funds will be posted to the operational fund on June 30, 2013.

Regarding the financial report from La Academia Dolores Huerta, Mr. Dean said it appears good. And, the report from Las Montañas Charter High School, as of March 31, shows \$1.9 million in revenue with \$1.6 million in expenditures.

7. *Approval of La Academia Dolores Huerta Charter School 2013/14 budget*

Mr. Dean reported that the middle school charter school will have \$82,000 in cash balance at the end of the fiscal year, an increase of \$11,000. He said the school's cash balance is projected at seven percent of the total resources. The budget reflects a mandated salary increase of one percent average – it will provide a 2.2 percent average increase. La Academia projects an increase of 1.2 FTE in the instructional function. A motion was made by Mr. Davis and seconded by Sra. Flores to approve the 2013/14 budget. The motion was passed unanimously.

8. *Approval of BAR 137.1 Dual Credit Instructional Materials Fund*

Mr. Dean apologized for having the late BAR (Budget Adjustment Request). It was received just today and must be approved by June 2 or the district will lose out on \$32,000 for dual-credit. A motion was made by Dr. Votaw and seconded by Mr. Davis to approve the BAR. The motion was passed unanimously.

B. Instruction

Items #1, #2, #3 on consent

4. *LCCHS ELL Summer Academy*

Jed Hendee, Las Cruces High School (LCCHS) Principal has identified 80 students who have been exited from the bilingual program but are still ELL (English Language Learners). As they are behind in credits, the school needs to intervene and try something different. He said the ELL Summer Academy is the carrot to get the students into English and Algebra. Since good rapport with teachers is essential, teacher selection is key. In June, students will spend 16 days in the Academy, which will also involve their parents (60 of whom have committed). After the summer, the teachers will “loop” with the same kids, meaning they will have them in their classes for the following two-to-three years. The teachers will have weekly meetings with the students and will meeting several times a year with the parents.

Sra. Flores said she would like to visit and see the classes in action. Dr. Votaw asked how the Academy's success will be measured. Mr. Hendee said they will review attendance, data, NMSBA, Discovery scores, and whether a better relationship and desire to be at school has been detected. He will come back to the Board will follow-up information.

5. *Presentation of Mid-Year ELL Academic Achievement*

Assistant Director of Bilingual and Multicultural Programs Roberto Lozano made a presentation regarding academic progress with English Language Learners (ELL). The district utilized the Gomez and Gomez Dual-Language Enrichment Model, which offered a big shift in the way ELLs were instructed. He said there is preliminary data from the December 2012 Discovery assessment, and he is optimistic. He said there is an academic gap with ELL students. NMSBA reading scores indicate a 33 percent gap in proficiency and a math gap of 25 percent. But with the enrichment model, the gap is closing. As more data is available, an analysis will be shared with the Board.

Dr. Votaw asked why there is a greater gap in second grade, and she wants feedback from teachers on how Gomez and Gomez is working in their classrooms. Mr. Lozano said a survey was sent to principals and teachers and the results will be provided. The survey also indicated what professional development is needed this summer.

Mrs. Hall asked about the support from parents. Mr. Lozano has seen an increase in contacts to his office. Mr. Rounds said he is considering aligning the new Institute for Parent Engagement program (IPE) with the Gomez and Gomez dual-literacy efforts.

C. *Operations*

1. *Construction Projects Report*

A quarterly report will be given at the June Board meeting. Mr. Kennon, associate superintendent for operations, reminded the Board that tomorrow, May 22, from 4:30-6:00 p.m. will be a pre-demolition reception at LCHS.

2. *Adoption of Resolution Authorizing Bruins Lane Project*

Mr. Kennon said he has met many times with officials from the City of Las Cruces regarding the Bruins Lane project. The plan is to connect Bruins Lane, next to the Mayfield campus, to intersect with Motel Blvd; it will take five-to-six months to complete. The Resolution will authorize the Board to enter into an Amended Roadway Construction and Donation Agreement with the City, which facilitates the Bruins lane paving and improvement project; it will also authorize the conveyance of the Bruins Lane right-of-way and the Spruce Avenue property (at Sierra Middle School) to the City. The Resolution will allow the Superintendent to execute and deliver on behalf of the Board any documents necessary to close and carry out the transaction. A motion was made by Mr. Davis and seconded by Sra. Flores to approve the Resolution.

Mr. Kennon remarked that at Sierra Middle School, the City will build two low-income housing projects within 10 years. If it is not completed, the property east of the school will revert to the district. The City will also acquire the triangle-shaped section in front of the school.

The roll call vote was as follows: Mrs. Hall - yes; Sra. Flores - yes; Dr. Votaw - yes; Mr. Davis - yes; Dr. Phillips - yes. The motion was approved unanimously.

VI. BOARD ITEMS

A. *New Business*

1. *Approval of the Las Cruces Public Schools 2013/14 Budget*

The Superintendent had a PowerPoint presentation to outline major highlights of the proposed budget. He reviewed the budget priorities which include: JUMP (Joint Ungraded Multiage Primary); Gomez and Gomez dual-language enrichment in additional schools; four Turnaround schools with 11 schools to be added in 13/14; the expansion of the K3+ program by \$1.6 million, taking enrollment from 900 to 1,600 students; expanding the Virtual Learning Academy VLA expand to grades 6-12; adding dual-language program to Lynn and Sierra middle schools; implementing Changing the Equation: intervention to Algebra II; expanding Institute for Parent Engagement (IPE) by adding four more schools in the Fall 2013 and seven more in 2014; and Early College High School (ECHS) II.

In 2013/14, Mr. Rounds said the academic goals will be reaching toward 85% proficiency, a new, higher standard; having 60 percent of high school students enrolled in AP courses – a beginning step of a three-year goal; and opening ECHS II in July 2014.

He presented figures for the \$170 million operational fund budget, with a 5.6 percent estimated cash balance of \$10 million. He recommends keeping our tax levy level and pledged to maintain a level tax base with a February 2014 bond election. He pointed out the dips experienced over the years in the funding unit amounts from the state; the current level is still below the 2009 amount.

While reviewing expenditures, he mentioned that the cost for administration is still less than one percent of the total operational budget, and the largest expense is still salaries and benefits, at 89 percent of the budget. He said that figure needs to move toward 86 percent. Next fiscal year, staff will not be cut, and instead, he recommend to add 55.4 FTE compared to 12.25 in the 12/13 year. The increase primarily is for additional instructional staff and for Centennial High teaching staff. There are only six teaching positions budgeted as a reserve.

Mr. Rounds said in the new budget, the administration is currently negotiating elementary class size relief; Centennial High staffing; a one percent average salary increase; a rate increase in ERA of 2.25 percent; selected movement to new philosophy of increased pay for increased duties; and salary schedule inequities such as with nurses and counselors.

In a final note, he said the budget is still \$4.3 million out of balance. He gave assurances that he'll manage the budget and make it work. He also acknowledged there will be less cash next year, which is troublesome.

Sra. Flores asked for the Superintendent to elaborate on the Intervention to Algebra. Mr. Rounds said the district has terminated the Teach for America model, but some of the teachers were retained under partial contracts.

The Superintendent then recommended the Board approve the budget as presented.

Dr. Phillips stated she is still uncomfortable that the budget is out of balance by \$4.3 million and that the district will end next year with a much lower cash balance. Mr. Rounds said he will provide quarterly cash comparisons from this year and prior years.

Sra. Flores was concerned with little to no relief for staffing. The state continues to underfund districts and is not providing the relief for teachers. Terry Dean, associate superintendent, said the budget does include an additional 6.5 teachers for kindergarten and first-grades for growth.

Sra. Flores also questioned whether 65 percent of students in AP classes is relevant for some students. Mr. Rounds said research shows even if students takes just one AP course, they are more successful in higher education. Dr. Phillips said more discussion on this topic will be needed for a Retreat.

Mr. Davis asked to get information from the Superintendent if there are changes to the budget due to federal sequestration. Mr. Rounds said he will report to the Board on the budget more often.

A motion was made by Mr. Davis and seconded by Mrs. Hall to approve the 2013/14 budget, as presented. The roll call vote was as follows: Mrs. Hall – yes; Sra. Flores – no; Dr. Votaw – yes; Mr. Davis – yes; Dr. Phillips – yes (with reluctance). The motion carried unanimously.

2. *2013/14 School Board Meeting/Work Session Schedule*
There was no discussion.

B. Old Business
Items #1, #2, #3 all on consent agenda

VII. BOARD MEMBER REPORTS

Sra. Flores congratulated to all graduates and wished them continued success. Due to the length of the meeting, Dr. Phillips asked that members bring their reports to the next meeting.

VIII. UPCOMING EVENTS

A. *Calendar of Events*
A calendar was provided to each Board member.

IX. ADJOURNMENT

A motion was made by Mr. Davis and seconded by Dr. Votaw to adjourn the meeting. The motion was approved unanimously. The meeting ended at 9:46 p.m.

Board President

Board Secretary